



## **St. Jerome Mission Church**

Operating Plan

Presented to Fr. Tom King

March 2010

(Revised April 29, 2010)

“We know that all things work together for good for those who love God, who are called according to his purpose.” –Romans 8:28 (NSRV)

## Introduction

The congregation of St. Jerome in California, Ohio, presents this “operating plan” to the Reverend Thomas King, Pastor of Guardian Angels Church in Mount Washington, Ohio, to become effective July 1, 2010. It is our intention to continue to function as a church community with the status of a Mission Church of Guardian Angels Parish within the Archdiocese of Cincinnati. The goal of this relationship is to keep alive the spirit and dream that presently exists within the worshipping community of St. Jerome congregation. In this way our community will continue to grow in our faith in Jesus Christ, who established this one, holy, catholic, and apostolic Church for the salvation of souls. We ask the blessing of Almighty God upon this endeavor and pray that our partnership will increase our love for Jesus Christ and for one another.

The parishioners of St. Jerome Church wish to express our gratitude to Fr. Tom King and his staff at Guardian Angels Parish for their warm and gracious acceptance of our community into theirs. We look forward to a long and happy association with Guardian Angels and all its parishioners.

Upon the retirement of Fr. Carl Wollering on June 30, 2010, St. Jerome’s will cease to be a separate parish of the Archdiocese of Cincinnati and will become a mission church of Guardian Angels Parish under the pastoral leadership of Fr. King. Current members of St. Jerome have voiced a strong desire to maintain St. Jerome’s congregation with weekend Masses and the spiritual ministry of Fr. Wollering. To that end, committees were formed to examine the feasibility of continuing and to produce a plan for the limited existence of the St. Jerome community as a mission church. This preliminary investigation and planning effort was called “Save Our Church” (SOC).

After initial discussions with Fr. Len Wenke, Director of Priest Personnel for the Archdiocese, and Fr. Tom King, Pastor of Guardian Angels Parish, a number of objectives were identified for the successful continuation of St. Jerome’s:

- Attendance and participation at Masses must continue at a reasonable level
- Many volunteers and ministers must agree to continue their duties
- Collections must continue at a level equal to or greater than expenses and no debt will be imputed to Guardian Angels
- A priest must be regularly available for Sacramental administration
- There must be no impact on Guardian Angels’ pastor, personnel, or other resources without the express consent of the pastor
- Pastoral administration will continue
- Masses will be scheduled at 5 o’clock PM Saturdays and 9:30 AM Sundays – the Sunday Mass is scheduled to allow thirty minutes for people to get to Guardian Angel’s in case Mass at St. Jerome’s is cancelled for any reason

Through the use of surveys and many SOC committee meetings, we believe that these objectives have been met for the near term and we are confident that, barring natural disaster such as flood or fire, the “mission” can continue for at least several years.

Hence, St. Jerome’s representatives hereby present our plan to our new pastor for his consideration and any recommendations he may want to add to it.

## **The Mission Statement of St. Jerome's Congregation**

Our purpose is to foster and nourish a worshipping community for the celebration of the sacraments with the Sunday Eucharist being the focal point of community life.

As an outpouring of the spiritual and religious faith life of the members, the unique gifts and talents of individuals will be utilized in areas of service, education, worship, fellowship, and finance for the building up of the Kingdom of God in our midst.

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## Finance

The SOC finance committee was formed to analyze past financial results, to project future revenues and expenses, and to prepare a projection based upon sound reasoning. The committee consisted of St. Jerome's pastor, members of the present parish finance council and additional persons with business and finance experience.<sup>1</sup>

The SOC finance chairperson issued this statement in conclusion of the committee's findings:

“...the results of the recent survey<sup>2</sup> which was taken in church were encouraging and it seems that our financial health will continue under the new arrangement. An examination of actual current revenues compared to the same periods last year revealed a decrease of about 12% for the year; but that since December 2009 was 22% less than the comparable period in 2008. The decrease was expected and it might drop slightly more.

“However, the loss of revenue will be more than offset by the retirements of Fr. Wollering and the parish secretary, which will result in a large reduction in salary and benefits expense.

“It is the intention of the SOC finance committee to continue the office in the Rectory, necessitating the ongoing expense of energy, water, telephone, and other office expenses. It is also the intention of the committee to allow Fr. Wollering to live in the Rectory rent-free and provide a fixed weekly stipend as compensation for his sacramental and spiritual services as well as some administrative help. The projection anticipates the hiring of a part-time Pastoral Administrator.”

This projection makes several assumptions:

- St. Jerome will retain its current cash deposits, accounts, and interest accruals
- Bills will continue to be received in the St. Jerome office and be paid by St. Jerome staff
- Bookkeeping will continue with present bookkeeper and procedures
- St. Jerome will make no requests for financial or support aid from Guardian Angels
- St. Jerome will prepare the fiscal year-end financial statement and prepare to roll its results up into GA's financials as specified by the Archdiocese
- St. Jerome will pay its share of any Archdiocesan assessment
- St. Jerome will collect and remit Archdiocesan designated collections
- Any expenditure of \$5,000 or more must be approved by Guardian Angels' Parish Council

The projection for fiscal year 2011 (July 1, 2010 thru June 30, 2011) follows:

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<sup>1</sup> A list of SOC committee chairpersons will be found in Appendix A

<sup>2</sup> See Appendix B

Category Description	FY 2010 Annual Projected Amount	FY 2011 Annual Projected Amount
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REVENUES		
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TOTAL 10.00 OFFERINGS	153,145.81	130,174.00
TOTAL 20.00 BEQUESTS AND SPECIAL GIFTS	4,000.00	
TOTAL 30.00 DESIGNATED COLLECTIONS		
TOTAL 50.00 PARISH ACTIVITIES	2,907.00	3,000.00
TOTAL 70.00 OTHER REVENUE	9,512.45	6,000.00
TOTAL 90.00 OTHER CASH RECEIPTS		
<b>TOTAL REVENUE</b>	<b>169,565.26</b>	<b>139,174.00</b>

EXPENSES		
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TOTAL 200.00 CLERGY SALARIES	34,737.33	10,400.00
TOTAL 210.00 LAY SALARIES	17,808.39	18,000.00
TOTAL 220.00 RECTORY AND HOUSEHOLD	10,474.15	11,522.00
TOTAL 230.00 OFFICE	3,526.95	3,880.00
TOTAL 240.00 PAYROLL TAXES AND FRINGE	22,579.04	2,160.00
TOTAL 260.00 PARISH ACTIVITIES	1,030.09	1,000.00
TOTAL 280.00 ALTAR, SANCTUARY, LITURGIC	11,848.02	11,850.00
TOTAL 290.00 PARISH MINISTRY PROGRAMS	752.63	800.00
TOTAL 300.00 MISC ADMIN EXPENSES	3,323.94	3,400.00
TOTAL 310 BUILDING & ORDINARY MAINT	20,748.09	23,238.00
TOTAL 330.00 DESIGNATED COLLECTIONS		
TOTAL 340 PAYMENTS TO SCHOOLS	10,000.00	10,000.00
TOTAL 350 PAYMENTS TO ARCHDIOCESE	14,000.00	14,800.00
TOTAL 370 CAPITAL EXPENDIT. LAND, BLDG	630.00	800.00
TOTAL 380 CAP EXP - FURN & EQUIP	1,972.90	1,000.00
TOTAL 390 OTHER CASH DISBURSEMENTS		
TOTAL 393.00 Payroll taxes paid	5,200.00	
<b>TOTAL EXPENSES</b>	<b>\$158,631.53</b>	<b>\$113,630.00</b>
<b>Net Gain (loss)</b>	<b>\$10,933.73</b>	<b>\$25,544.00</b>

St. Jerome's cash balances and accounts are as follows:

<b>Statement of Financial Condition as of March 31, 2010</b>	
<b>Assets</b>	
Cash in Archdiocesan Notes	\$42,396.00
Cash in Fifth Third Pool Account	\$94,483.34
Cash in Park National Checking	\$16,002.32
Cash in Savings at PNC Bank	\$ 1,070.80
<b>Total Assets</b>	<b>\$153,950.46</b>
<b>Liabilities</b>	
Total short term	\$0
Total long term	\$0
<b>Total Liabilities</b>	<b>\$0</b>
<b>Total Liabilities and Net Worth</b>	<b>\$153,950.46</b>

It is assumed that this surplus in addition to projected revenues will finance the operation of St. Jerome Mission Church for many years.

A copy of St. Jerome's Archdiocesan Financial Report for fiscal year 2009 can be found in Appendix C.

## **Minister Coordination**

The St. Jerome SOC committee recognizes that the mission church cannot function without dedicated liturgical ministers and other volunteer workers. It would be unrealistic to presume that present ministers and volunteers will continue to serve after the change in St. Jerome's status and reduction in the number of Masses offered. Therefore, the survey described in Appendix B attempts to ascertain the level of interest in continuation of volunteer service. As can readily be seen, most volunteers seem eager to continue their duties.

Bro. Julian Lane, the chairperson of the ministry coordination committee, states that he met with the parish secretary and received a clear indication concerning liturgical ministers who could be counted on to continue their efforts. He and his committee are comfortable with their ability to schedule ministers, including priests if necessary.

The only uncertainty regards the continued service of one of St. Jerome's professional music ministers who has not yet rendered a decision. There are, however, other talented musicians who have expressed some interest in the role.

He further recommends that we clarify the roles and/or job descriptions of Fr. Wollering as a retired priest and Fr. King as pastor and communicate these to St. Jerome members.

Other volunteers who might need coordination are listed:

- Church cleaners (currently the auspices of the Rosary Altar Society)
- Sacristans
- Other musicians
- People to open and close the church building before and after Mass

Informal discussions held among current ministers and volunteers revealed an enthusiastic willingness to continue service. St. Jerome maintains a list of those desiring to minister.

## **Parish Hall Disposition**

Consensus among all of the SOC committees is that the Hall represents an expense and potential liability which we may be unable to absorb in the future. Further, given that the use of the Hall is very limited, it might be difficult to justify keeping it.

Investigation into the feasibility of holding or selling our parish hall was conducted by the parish hall disposition committee. The chair reports that the Parish Hall is not ours to sell but is held in trust by the Archdiocese and the disposition of any property remained the province of the Chancery Office.

The parking lot and the large grassy area north of the building would also be divested.

The committee will continue to work with the Chancery Office to see what can be done to dispose of the property.

Fr. Wollering suggests that, if the Chancery has not responded by Easter, he will write a letter to the Archdiocesan Chief Financial Officer to bring swifter action. Meanwhile, we are not facing a crisis and it might take a very long time to dispose of the property during which time we will continue to use it.

Guardian Angels Parish might need, from time to time, additional space for its activities and, if our Hall is available and suitable, St. Jerome is happy to welcome any sanctioned function provided GA pays reasonable expenses. However, if GA wishes to perpetually retain the Hall, financial considerations to offset the burden of keeping and maintaining it must be made between GA and St. Jerome.

## **Maintenance**

The chairperson of the SOC maintenance committee reports that he contacted and received commitments from a number of people who will perform maintenance activities as needed. Except for major repairs to plumbing or electrical systems, he and his volunteers will be able to handle most jobs. Lawn mowing and trimming, which was done in 2009 by Anderson Hills Lawncare at a cost of \$110 per mowing, can be done by volunteers or by a less expensive contracted service. The chairperson states that he “will talk to other lawn care providers to try to lower the cost of contract care.”

The use of volunteer lawn care would require an analysis of our current insurance coverages and liability exposures as well as the purchase of mowing and trimming equipment.

After evaluating all options, including insurance and other liability issues, the SOC committee will decide a course of action.

Snow removal is currently done at no cost by Charlie Hoh. Fr. Wollering believes that Charlie will continue his service and the maintenance committee will contact him.

## Worship and Service Organizations

St. Jerome has several groups which have expressed a desire to continue their existence in some form or another depending on any approvals which might be required to ensure their success. Of course, St. Jerome welcomes participation by Guardian Angels Parishioners in any or all of these activities which will be detailed in our newsletter.

**The Rosary Altar Society** is a group of women who assemble once a month to pray the Rosary and discuss spiritual topics. It sponsors an annual Spaghetti Dinner, a Mother's Day plant sale, and a Christmas party – which are quite well attended. Members of the group take turns cleaning the church. Revenues generated through their activities are used for needs in the Sanctuary, Sacristy, and administration of the church.

These women have discussed their future after the change in St. Jerome's status and have elected to continue their meetings and their service as long as possible. They realize that many of their activities will not be possible after the divestiture of the parish hall.

**St. Vincent DePaul Society Conference** has been very active in the California and Mt. Washington areas, providing monetary and other relief aid. The conference disburses nearly one thousand dollars per month on average. It is funded primarily by donations from St. Jerome members.

The members of the SVDP conference of St. Jerome have elected to discontinue their efforts upon the change of status. St. Jerome will continue its Fifth Sunday and Giving Tree collections and forward those funds to GA's SVDP conference.

**St. Jerome Parish Council** will cease to exist. Guardian Angels will appoint a "liaison" to facilitate general two-way communication for the governance of St. Jerome's activities and physical plant. The SOC Committee will continue to meet as a consultative group for the local administration of St. Jerome business.

**St. Jerome Finance Council** will continue to operate in its present form with its present membership with, however, a smaller role – to provide audit and oversight in the handling and accounting of St. Jerome monies. This committee will make monthly reports available to the Guardian Angels business manager and to Guardian Angels Parish Council.

**The Worship Commission** is a small group of men and women who strive to bring to Fr. Wollering the interests and needs of our community regarding liturgy, prayer, and worship. The group plans to continue to advise Fr. Wollering.

Every year near the Thanksgiving holiday, the **Thanksgiving Ecumenical Dinner Committee** arranges a dinner where St. Jerome members come together with members of the California United Methodist Church for worship and fellowship. It is anticipated that this tradition will continue as long as the parish hall is available to us.

**Study groups** have been very active at St. Jerome. There is a Bible Study, a group devoted to the study of the Catechism and other Church material, and a free form discussion group called “Come and Savor.” All these groups will continue in some form.

**St. Jerome Seniors** plan and attend dinner once a month at nearby restaurants. Since this tradition has been ongoing for several years, it is likely to continue.

St. Jerome has historically issued a weekly bulletin. In its place, a “newsletter” will be produced and a copy will be sent to GA’s staff for inclusion in their bulletin.

## **Conclusion**

Members of the St. Jerome Catholic community are excited about the possibility of continuing our worship at “The Little Brick Church by the Side of the Road.” Some have never belonged to any other parish and some are expecting to be buried from this little church.

An interesting note is that our St. Jerome congregation delights in sharing time, talent, and treasure with others. We have made significant contributions to Resurrection of our Lord Parish in Price Hill, Chelekura Parish in the Archdiocese of Tororo, Uganda, and to Matthew 25 Ministries in Blue Ash. We hope to continue those charitable acts after St. Jerome becomes a mission church with the blessings of our new pastor.

Although informal dialogue indicates that most members are fond of Guardian Angels Parish and have deep respect for its pastor, Fr. King, they would rather continue attending Mass at the church they have grown attached to over the past several years and decades.

All members are fully aware of the necessity for change and we are all respectful of the Archbishop, Fr. King, and the decisions which they must make to best serve God’s people.

We all are cognizant of those circumstances mentioned in the Introduction, some beyond our control, which will force the permanent closure of St. Jerome Church. We will pray in earnest that the community will survive for a good number of years into the future.

The St. Jerome members continue to pray for all Catholics everywhere and will accept the will of God with praise and thanksgiving.

## Acceptance and Direction

Presented by: \_\_\_\_\_  
Rev. Carl Wollering

Presented on this \_\_\_\_\_ Day of \_\_\_\_\_, 2010  
Day month

Received by: \_\_\_\_\_  
Rev. Thomas King

Approved with ~~without~~ the following directives:  
(strikeout one)

By: \_\_\_\_\_  
Rev. Thomas King

On this \_\_\_\_\_ Day of \_\_\_\_\_, 2010  
Day month

Directives:

## Appendices

### *Appendix A – St. Jerome Contacts List*

SOC Chair .....	Ron Kienzle (513)231-7717
SOC Finance: .....	Hugh Lynch, CPA (513)376-7339
SOC Minister Coordination: .....	Brother Julian Lane, CFP (513)231-5970
SOC Maintenance: .....	Aaron Robinson (513)553-3846
Parish Hall Disposition: .....	Norm Klotz (513)232-9930
SOC Priest Coordination: .....	Fr. Carl Wollering (513)231-7042
Finance Council Chairperson .....	Nick Berning, CPA (513)753-8007
Sacristan: .....	Kenita Hemer (513)232-9751
Rosary Altar President: .....	Sandy Kienzle (513)231-7717
St. Vincent DePaul Chairman: .....	Joe Richey (513)232-4053

***Appendix B – Survey Results***  
(Total of 131 Responses)

Question 1: Would you continue to attend St. Jerome Church if there is one Mass Saturday evening and one on Sunday?

Yes: 128  
No: 2

Question 2: What time would you prefer for Sunday Mass?

7:30 AM: 7  
9:30 AM: 83  
11:30 AM: 41

Question 3: Will you continue to support St. Jerome at least at your current level of giving:

Yes: 127  
No: 2

Question 4: If you volunteer or minister at Mass, will you continue to do so after July 1<sup>st</sup>?

Yes: 59  
No: 3

*Appendix C - Fiscal Year 2009 Archdiocesan Financial Report*

PARISH NAME: St. Jerome Church

DUE DATE: **AUGUST 24, 2009**

LOCATION: Cincinnati

**OHIO**

**ARCHDIOCESE OF CINCINNATI  
PARISH AND ELEMENTARY SCHOOL FINANCIAL REPORT  
JULY 1, 2008 thru June 30, 2009**

**It is hereby certified that:**

- 1) This financial report is in agreement with the bank statements and the parish financial records.
- 2) The schedule of parish indebtedness, surplus and reserve funds included herewith is correct and complete.
- 3) All bank accounts, checking and savings (except Mass Stipend and Cemetery accounts) in the name of or for the benefit of the parish are included.
- 4) **The June 30, 2009 bank statement(s) and bank reconciliation(s) for each bank account on the Summary Schedule and Surplus Schedule are included with this report.**

Pastor Signature \_\_\_\_\_

**Signatures of Finance Council (minimum 2):**

Councilperson #1 \_\_\_\_\_

Councilperson #4 \_\_\_\_\_

Councilperson #2 \_\_\_\_\_

Councilperson #5 \_\_\_\_\_

Councilperson #3 \_\_\_\_\_

Councilperson #6 \_\_\_\_\_

Deanery \_\_\_\_\_

Date \_\_\_\_\_

Number of Families \_\_\_\_\_

Number of Students \_\_\_\_\_

Number of Teachers \_\_\_\_\_

Contact for Report Questions \_\_\_\_\_

Email address \_\_\_\_\_

Phone Number \_\_\_\_\_

**Summary Reconciliation of Cash Balances**  
**June 30, 2009**

**General Ledger Balances @ July 1, 2008**

Parish	301	<u>34,013.47</u>		
School	302	<u>0.00</u>		
Cafeteria	303	<u>0.00</u>		
Social	304	<u>0.00</u>		
Other	305	<u>0.00</u>		
<b>Total General Ledger Balances</b>			<b>306</b>	<b><u>34,013.47</u></b>
<b>Revenue:</b>				
Parish (Line 535)	307	<u>266,163.52</u>		
School (Line 1160)	308	<u>0.00</u>		
<b>Total Revenue</b>			<b>309</b>	<b><u>266,163.52</u></b>
<b>Expenditures:</b>				
Parish (Line 1060)	311	<u>188,914.69</u>		
School (Line 1640)	312	<u>0.00</u>		
<b>Total Expenditures</b>			<b>313</b>	<b><u>188,914.69</u></b>
<b>Total Surplus (Deficit)</b>			<b>314</b>	<b><u>77,248.83</u></b>
<b>Net Payroll Deductions Activity (Period from July 1, 2008 thru June 30, 2009)</b>				
393.01 Payroll Deduction - Federal		<u>(1,425.04)</u>		
393.02 Payroll Deduction - FICA		<u>(1,446.08)</u>		
393.03 Payroll Deduction - State		<u>(1,206.60)</u>		
393.04 Payroll Deduction - Local		<u>(1,050.30)</u>		
393.05 Payroll Deduction - Annuity / 403(b)		<u>0.00</u>		
393.06 Payroll Deduction - United Way		<u>0.00</u>		
393.07 Payroll Deduction - Dental		<u>0.00</u>		
393.08 Payroll Deduction - Other		<u>0.00</u>		
394.00 Payroll Deduction - Payments		<u>0.00</u>		
<b>Total Net Payroll Deduction Accounts Activity</b>	676		<b>317</b>	<b><u>(5,128.02)</u></b>
<b>Net Total (Lines 306, 314 and 317)</b>			<b>318</b>	<b><u>106,134.28</u></b>
<b>Adjustments (Please Provide Explanation)</b>			<b>319</b>	<b><u>0.00</u></b>
<b>Total Cash Balance</b>			<b>320</b>	<b><u>106,134.28</u></b>

**Summary Reconciliation of Cash Balances  
June 30, 2009**

**General Ledger Balances @ June 30, 2009**

Parish	321	<u>106,134.28</u>		
School	322	<u>0.00</u>		
Cafeteria	323	<u>0.00</u>		
Social	324	<u>0.00</u>		
Other	325	<u>0.00</u>		
<b>Total General Ledger Balances</b>			<b>326</b>	<b><u>106,134.28</u></b>
<b>Total Per Line 320</b>			<b>320</b>	<b><u>106,134.28</u></b>
<b>Difference (Line 326 minus Line 320 - Figure should be zero)</b>				<b><u><u>0.00</u></u></b>

**NOTE:**

**Line 320 must equal Line 326**

**Parish Financial Report**  
**July 1, 2008 thru June 30, 2009**

		<u>Balance @ July 1, 2008</u>		<u>Additions</u>		<u>Deductions</u>		<u>Balance @ June 30, 2009</u>
Archdiocesan Loan	217	0.00	218	0.00	219	0.00	220	0.00
Per Report Line			529	0.00	1040	0.00		
Per Report Line			1143	0.00	1626	0.00		
<b>Difference</b>				<u>0.00</u>		<u>0.00</u>		

**Note:**

Line 218 must equal the total of Lines 529 and 1143 of the Parish Financial Report.  
Line 219 must equal the total of Lines 1040 and 1626 of the Parish Financial Report.

		<u>Balance @ July 1, 2008</u>		<u>Additions</u>		<u>Deductions</u>		<u>Balance @ June 30, 2009</u>
<b>SURPLUS FUNDS:</b>								
Archdiocesan Notes		16,460.97		24,038.03		0.00		40,499.00
Archdiocesan Notes		0.00		0.00		0.00		0.00
Archdiocesan Notes		0.00		0.00		0.00		0.00
Education Endowment		0.00		0.00		0.00		0.00
Reserve Fund		482.25		(4.96)		477.29		0.00
Building Fund		22,848.40		6.79		22,855.19		0.00
CD#4		32,050.70		1,776.46		33,827.16		0.00
		0.00		0.00		0.00		0.00
<b>TOTAL</b>	<b>237</b>	<u>71,842.32</u>	<b>0</b>	<u>25,816.32</u>	<b>239</b>	<u>57,159.64</u>	<b>240</b>	<u>40,499.00</u>

Per Report Line			1041	1,778.29	527	57,159.64
Per Report Line			1042	24,038.03	528	0.00
Per Report Line			1627	0.00	1142	0.00
Per Report Line			676	0.00	1143	0.00
<b>Difference</b>				<u>0.00</u>		<u>0.00</u>

**Note:**

Line 238 must equal the total of Lines 1041, 1042, 1627 and 1628 of the Parish Financial Report.  
Line 239 must equal the total of Lines 527, 528, 1142 and 1143 of the Parish Financial Report.

**Parish Financial Report**  
**July 1, 2008 thru June 30, 2009**

		<b>REVENUES</b>	
		<u>2009</u>	<u>2008</u>
<b>OFFERINGS:</b>			
10.01	Sundays & Holydays	401 <u>157,325.12</u>	<u>141,457.84</u>
10.02	Pew Rent	402 <u>0.00</u>	<u>0.00</u>
10.03	Votive Lights	403 <u>0.00</u>	<u>0.00</u>
10.04	Donation Boxes	404 <u>2,238.00</u>	<u>0.00</u>
10.05	Stipends	405 <u>1,925.00</u>	<u>1,008.25</u>
10.99	Other Offerings	406 <u>50.00</u>	<u>9,812.98</u>
<b>TOTAL OFFERINGS</b>		<b>407 <u>161,538.12</u></b>	<b><u>152,279.07</u></b>
<b>BEQUESTS AND SPECIAL GIFTS:</b>			
20.01	Contributions from Parish Organizations	408 <u>0.00</u>	<u>0.00</u>
20.02	Total of each bequest over \$5,000	409 <u>0.00</u>	<u>40,118.61</u>
20.03	Total of each bequest less than or equal to \$5,000	410 <u>5,000.00</u>	<u>2,171.10</u>
20.04	Education Endowment	411 <u>0.00</u>	<u>0.00</u>
20.05	Gifts and Memorials	412 <u>7,539.72</u>	<u>1,035.00</u>
20.99	Other	413 <u>0.00</u>	<u>0.00</u>
<b>TOTAL BEQUESTS AND SPECIAL GIFTS</b>		<b>414 <u>12,539.72</u></b>	<b><u>43,324.71</u></b>
<b>DESIGNATED COLLECTIONS:</b>			
30.01	Religious Retirement	415 <u>2,015.51</u>	<u>3,350.26</u>
30.02	Bishop's Overseas Relief	416 <u>2,554.00</u>	<u>3,294.05</u>
30.03	Good Friday / Holy Land Shrines	417 <u>109.50</u>	<u>140.54</u>
30.04	Respect Life	418 <u>574.19</u>	<u>2,841.17</u>
30.05	St. Vincent De Paul	419 <u>0.00</u>	<u>160.00</u>
30.06	Ash Wednesday / Central & Eastern Europe	420 <u>0.00</u>	<u>0.00</u>
30.07	Mission Sunday	421 <u>2,938.00</u>	<u>2,027.78</u>
30.08	Campaign for Human Development	422 <u>3,233.65</u>	<u>2,453.45</u>
30.09	Holy Father / Peter's Pence	423 <u>4,879.59</u>	<u>0.00</u>
30.10	Special Mission Appeal	424 <u>3,744.87</u>	<u>1,998.17</u>
30.11	Catholic Ministries Appeal	425 <u>676.00</u>	<u>4,812.00</u>
30.12	Operation Rice Bowl	426 <u>0.00</u>	<u>0.00</u>
30.13	CISE / Seeds of Growth	427 <u>537.00</u>	<u>477.87</u>
30.99	Other	428 <u>0.00</u>	<u>0.00</u>
<b>TOTAL DESIGNATED COLLECTIONS</b>		<b>429 <u>21,262.31</u></b>	<b><u>21,555.29</u></b>

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		<b>REVENUES</b>	
		<u>2009</u>	<u>2008</u>
<b>PARISH ACTIVITIES:</b>			
50.01	Socials	430 <u>3,060.00</u>	<u>505.00</u>
50.02	Festival	431 <u>0.00</u>	<u>0.00</u>
50.03	Parish Bulletin / Newsletter	432 <u>0.00</u>	<u>0.00</u>
50.04	Fundraisers	433 <u>0.00</u>	<u>0.00</u>
50.99	Other	434 <u>0.00</u>	<u>0.00</u>
<b>TOTAL PARISH ACTIVITIES</b>		<b>435 <u>3,060.00</u></b>	<b><u>505.00</u></b>
<b>PARISH FUND DRIVES:</b>			
60.00	Parish Fund Drives	<b>501 <u>0.00</u></b>	<b><u>0.00</u></b>
<b>OTHER REVENUE:</b>			
70.01	Catholic Telegraph	502 <u>16.00</u>	<u>80.00</u>
70.02	Interest and Dividends	503 <u>5,432.73</u>	<u>3,798.46</u>
70.03	Rentals	504 <u>455.00</u>	<u>775.00</u>
70.04	Media / Book Racks	505 <u>80.00</u>	<u>0.00</u>
70.05	Insurance Settlements	506 <u>0.00</u>	<u>0.00</u>
70.06	Religious Education Fees	507 <u>0.00</u>	<u>0.00</u>
70.07	Elementary School Tuition	508 <u>4,490.00</u>	<u>9,063.00</u>
70.08	Education Endowment Interest	509 <u>0.00</u>	<u>0.00</u>
70.99	Other	510 <u>130.00</u>	<u>1,691.73</u>
<b>TOTAL OTHER REVENUE</b>		<b>511 <u>10,603.73</u></b>	<b><u>15,408.19</u></b>
<b>TOTAL OPERATING REVENUE</b>		<b>520 <u>209,003.88</u></b>	<b><u>233,072.26</u></b>
<b>NON-OPERATING REVENUE:</b>			
80.00	Archdiocesan Subsidy	525 <u>0.00</u>	<u>0.00</u>
90.00	Sale of Property	526 <u>0.00</u>	<u>0.00</u>
100.01	Withdrawal from Savings (other than Arch. Notes)	527 <u>57,159.64</u>	<u>87,703.26</u>
100.02	Withdrawal from Archdiocesan Notes	528 <u>0.00</u>	<u>10,733.03</u>
100.03	Authorized Loan Proceeds	529 <u>0.00</u>	<u>0.00</u>
<b>TOTAL NON-OPERATING REVENUE</b>		<b>530 <u>57,159.64</u></b>	<b><u>98,436.29</u></b>
<b>TOTAL PARISH REVENUE</b>		<b>535 <u>266,163.52</u></b>	<b><u>331,508.55</u></b>

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		<b>EXPENDITURES</b>	
		<b>2009</b>	<b>2008</b>
<b>CLERGY SALARIES:</b>			
200.01	Pastor	601 <u>32,423.17</u>	<u>32,988.00</u>
200.02	Associates	602 <u>0.00</u>	<u>0.00</u>
200.03	Clergy - Extra Help	603 <u>660.00</u>	<u>3,125.00</u>
<b>TOTAL CLERGY SALARIES</b>		<b>604 <u>33,083.17</u></b>	<b><u>36,113.00</u></b>
<b>LAY SALARIES:</b>			
210.01	Office Personnel	605 <u>16,556.17</u>	<u>21,620.97</u>
210.02	Pastoral Staff	606 <u>0.00</u>	<u>0.00</u>
210.03	Maintenance Staff	607 <u>0.00</u>	<u>4,845.24</u>
210.99	Other	608 <u>404.20</u>	<u>0.00</u>
<b>TOTAL LAY SALARIES</b>		609 <u>16,960.37</u>	<u>26,466.21</u>
<b>TOTAL SALARIES</b>		<b>610 <u>50,043.54</u></b>	<b><u>62,579.21</u></b>
<b>RECTORY AND HOUSEHOLD:</b>			
220.01	Room and Board	611 <u>485.85</u>	<u>486.74</u>
220.02	Ordinary Repairs and Maintenance	612 <u>1,625.00</u>	<u>1,765.97</u>
220.03	Utilities	613 <u>3,806.85</u>	<u>5,060.14</u>
220.04	Insurance	614 <u>1,336.00</u>	<u>0.00</u>
220.05	Property Taxes	615 <u>2,666.82</u>	<u>0.00</u>
220.99	Other	616 <u>54.86</u>	<u>54.85</u>
<b>TOTAL RECTORY AND HOUSEHOLD</b>		<b>618 <u>9,975.38</u></b>	<b><u>7,367.70</u></b>
<b>OFFICE EXPENSES:</b>			
230.01	Telephone	620 <u>1,053.52</u>	<u>107.28</u>
230.02	Postage	621 <u>556.88</u>	<u>334.91</u>
230.03	Supplies	622 <u>671.22</u>	<u>565.16</u>
230.04	Equipment Rental and Repairs	623 <u>124.42</u>	<u>0.00</u>
230.05	Staff Benefits	624 <u>0.00</u>	<u>0.00</u>
230.06	Printing	625 <u>0.00</u>	<u>0.00</u>
230.07	Subscriptions / Reference Materials	626 <u>17.00</u>	<u>35.94</u>
230.08	Service Fees	627 <u>587.19</u>	<u>777.95</u>
230.09	Stewardship Program	628 <u>348.77</u>	<u>424.01</u>
230.10	Contractual Services	629 <u>0.00</u>	<u>0.00</u>
230.99	Other	630 <u>0.00</u>	<u>0.00</u>
<b>TOTAL OFFICE EXPENSES</b>		<b>631 <u>3,359.00</u></b>	<b><u>2,245.25</u></b>

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		<b>EXPENDITURES</b>	
		<b>2009</b>	<b>2008</b>
<b>PAYROLL TAXES / EMPLOYEE FRINGE BENEFITS:</b>			
240.01	FICA (Employer Portion Only)	632 <u>1,574.00</u>	<u>2,518.64</u>
240.02	Workers' Compensation Insurance	633 <u>983.67</u>	<u>1,022.95</u>
240.03	Health Care	634 <u>16,141.55</u>	<u>16,177.39</u>
240.04	Ohio Unemployment Compensation Insurance	635 <u>76.89</u>	<u>92.76</u>
240.05	Lay Pension	636 <u>1,153.74</u>	<u>1,003.28</u>
240.99	Other	637 <u>0.00</u>	<u>0.00</u>
<b>TOTAL PAYROLL TAXES / FRINGE BENEFITS</b>		<b>638 <u>19,929.85</u></b>	<b><u>20,815.02</u></b>
<b>TRANSPORTATION AND SEMINARS:</b>			
250.01	Local Transportation	640 <u>0.00</u>	<u>0.00</u>
250.02	Conferences / Conventions / Seminars	641 <u>0.00</u>	<u>0.00</u>
250.03	Auto Repairs and Maintenance	642 <u>0.00</u>	<u>163.85</u>
250.04	Professional Ministerial Reimbursement	643 <u>0.00</u>	<u>0.00</u>
250.99	Other	644 <u>0.00</u>	<u>0.00</u>
<b>TOTAL TRANSPORTATION AND SEMINARS</b>		<b>645 <u>0.00</u></b>	<b><u>163.85</u></b>
<b>PARISH ACTIVITIES:</b>			
260.01	Socials	701 <u>788.54</u>	<u>751.16</u>
260.02	Festival	702 <u>0.00</u>	<u>0.00</u>
260.03	Parish Bulletin / Newsletter	703 <u>192.50</u>	<u>1,157.95</u>
260.04	Fund-raisers	704 <u>0.00</u>	<u>0.00</u>
260.99	Other	709 <u>0.00</u>	<u>88.25</u>
<b>TOTAL PARISH ACTIVITIES</b>		<b>710 <u>981.04</u></b>	<b><u>1,997.36</u></b>
<b>PARISH FUND DRIVES:</b>			
270.00	Parish Fund Drives	<b>720 <u>0.00</u></b>	<b><u>0.00</u></b>
<b>ALTAR, SANCTUARY, AND LITURGICAL:</b>			
280.01	Altar, Sanctuary and Liturgical	721 <u>4,439.58</u>	<u>3,980.81</u>
280.02	Missals / Hymnals	722 <u>282.15</u>	<u>188.30</u>
280.03	Votive Lights	723 <u>0.00</u>	<u>0.00</u>
280.04	Music Ministry	724 <u>6,800.00</u>	<u>7,300.00</u>
280.99	Other	729 <u>44.25</u>	<u>0.00</u>
<b>TOTAL ALTAR, SANCTUARY, AND LITURGICAL</b>		<b>730 <u>11,565.98</u></b>	<b><u>11,469.11</u></b>

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	<b>EXPENDITURES</b>	
	<b>2009</b>	<b>2008</b>
<b>PARISH MINISTRY PROGRAMS:</b>		
290.10 Religious Education	740 <u>0.00</u>	<u>0.00</u>
290.20 Adult Faith Formation	750 <u>609.15</u>	<u>183.59</u>
290.30 Youth Ministry	760 <u>0.00</u>	<u>0.00</u>
290.40 Pastoral Ministry	770 <u>107.64</u>	<u>707.74</u>
<b>MISCELLANEOUS ADMINISTRATIVE EXPENSES:</b>		
300.01 Catholic Telegraph	801 <u>1,554.00</u>	<u>1,600.00</u>
300.02 Donations	802 <u>1,179.00</u>	<u>0.00</u>
300.03 Social Action Projects	803 <u>50.00</u>	<u>150.00</u>
300.04 Media / Book Rack	804 <u>304.66</u>	<u>205.35</u>
300.05 Dues / Memberships	805 <u>0.00</u>	<u>0.00</u>
300.06 Professional Fees	806 <u>58.00</u>	<u>0.00</u>
300.99 Other	809 <u>20.00</u>	<u>20.00</u>
<b>TOTAL MISCELLANEOUS ADMINISTRATIVE</b>	<b>810 <u>3,165.66</u></b>	<b><u>1,975.35</u></b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>820 <u>99,737.24</u></b>	<b><u>109,504.18</u></b>
<b>BUILDING AND ORDINARY MAINTENANCE:</b>		
310.00 Utilities	821 <u>8,900.25</u>	<u>10,004.86</u>
320.01 Supplies	822 <u>0.00</u>	<u>192.20</u>
320.02 Ordinary Repairs and Maintenance	823 <u>5,356.59</u>	<u>617.00</u>
320.03 Contractual Services	824 <u>971.62</u>	<u>3,458.46</u>
320.04 Insurance	825 <u>0.00</u>	<u>1,434.23</u>
320.05 Property Taxes	826 <u>0.00</u>	<u>2,096.08</u>
320.06 Rent	827 <u>0.00</u>	<u>0.00</u>
320.07 Rental Property Expenses	828 <u>0.00</u>	<u>0.00</u>
320.99 Other	829 <u>0.00</u>	<u>0.00</u>
<b>TOTAL BUILDING AND ORDINARY MAINTENANCE</b>	<b>830 <u>15,228.46</u></b>	<b><u>17,802.83</u></b>

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		<b>EXPENDITURES</b>	
		<u>2009</u>	<u>2008</u>
<b>PAYMENTS TO SCHOOLS:</b>			
340.01	High Schools	901 <u>0.00</u>	<u>0.00</u>
340.02	Elementary Schools	902 <u>19,285.00</u>	<u>26,750.00</u>
<b>TOTAL PAYMENTS TO SCHOOLS</b>		<b>905 <u>19,285.00</u></b>	<b><u>26,750.00</u></b>
<b>PAYMENTS TO ARCHDIOCESE:</b>			
350.01	General Assessment	910 <u>7,218.11</u>	<u>21,254.57</u>
350.02	High School Equalizing	911 <u>250.00</u>	<u>600.00</u>
350.99	Other Special Assessments	912 <u>0.00</u>	<u>69.40</u>
<b>TOTAL PAYMENTS TO ARCHDIOCESE</b>		<b>915 <u>7,468.11</u></b>	<b><u>21,923.97</u></b>
<b>DESIGNATED COLLECTION REMITTANCES:</b>			
(3)30.01	Religious Retirement	921 <u>2,065.51</u>	<u>3,350.26</u>
(3)30.02	Bishop's Overseas Relief	922 <u>2,554.00</u>	<u>3,294.05</u>
(3)30.03	Good Friday / Holy Land Shrines	923 <u>109.50</u>	<u>140.54</u>
(3)30.04	Respect Life	924 <u>574.19</u>	<u>2,841.17</u>
(3)30.05	St. Vincent De Paul	925 <u>0.00</u>	<u>160.00</u>
(3)30.06	Ash Wednesday / Central & Eastern Europe	926 <u>332.00</u>	<u>0.00</u>
(3)30.07	Mission Sunday	927 <u>2,938.00</u>	<u>2,027.78</u>
(3)30.08	Campaign for Human Development	928 <u>3,233.65</u>	<u>2,453.45</u>
(3)30.09	Holy Father / Peter's Pence	929 <u>2,385.89</u>	<u>0.00</u>
(3)30.10	Special Mission Appeal	930 <u>3,744.87</u>	<u>1,998.17</u>
(3)30.11	Catholic Ministries Appeal	931 <u>426.00</u>	<u>4,812.00</u>
(3)30.12	Operation Rice Bowl	932 <u>0.00</u>	<u>0.00</u>
(3)30.13	CISE / Seeds of Growth	933 <u>537.00</u>	<u>955.74</u>
(3)30.99	Other	939 <u>0.00</u>	<u>0.00</u>
<b>TOTAL DESIGNATED COLLECTION REMITTANCES</b>		<b>940 <u>18,900.61</u></b>	<b><u>22,033.16</u></b>
<b>TOTAL PAYMENTS TO OTHER CHURCH UNITS</b>		<b>945 <u>45,653.72</u></b>	<b><u>70,707.13</u></b>
<b>INTEREST EXPENSE:</b>			
360.00	Interest Expense	950 <u>0.00</u>	<u>0.00</u>
<b>TOTAL OPERATING EXPENSES</b>		<b>955 <u>160,619.42</u></b>	<b><u>198,014.14</u></b>

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		<b>EXPENDITURES</b>	
		<b>2009</b>	<b>2008</b>
<b>CAPITAL EXPENDITURES - LAND &amp; BUILDINGS:</b>			
370.01	Land	0.00	0.00
370.02	Church - New	0.00	0.00
370.03	Church - Additions & Remodeling	0.00	0.00
370.04	Church - Extraordinary Repairs	0.00	0.00
370.05	Rectory - New	0.00	0.00
370.06	Rectory - Additions & Remodeling	600.00	0.00
370.07	Rectory - Extraordinary Repairs	0.00	0.00
370.08	Parish Center - New	0.00	0.00
370.09	Parish Center - Additions & Remodeling	0.00	4,730.00
370.10	Parish Center - Extraordinary Repairs	0.00	0.00
370.11	Parish Offices - New	0.00	0.00
370.12	Parish Offices - Additions & Remodeling	0.00	0.00
370.13	Parish Offices - Extraordinary Repairs	0.00	0.00
370.99	Other	0.00	0.00
<b>TOTAL CAPITAL EXPENDITURES - LAND &amp; BUILDINGS</b>		<b>600.00</b>	<b>4,730.00</b>
<b>CAPITAL EXPENDITURES - FURNITURE &amp; EQUIPMENT:</b>			
380.01	Vehicles	0.00	0.00
380.02	Office Equipment	1,878.95	0.00
380.03	Church Furnishings	0.00	0.00
380.04	Rectory Furnishings	0.00	0.00
380.05	Parish Center Furnishings	0.00	0.00
380.06	Technology	0.00	0.00
380.99	Other	0.00	0.00
<b>TOTAL CAPITAL EXP. - FURNITURE &amp; EQUIP.</b>		<b>1,878.95</b>	<b>0.00</b>
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>2,478.95</b>	<b>4,730.00</b>
<b>OTHER CASH DISBURSEMENTS:</b>			
390.00	Loan Payments	0.00	0.00
391.00	Transfers to Savings (Other than Arch. Notes)	1,778.29	98,238.00
392.00	Transfers to Archdiocesan Investment Notes	24,038.03	1,346.00
400.00	Exchange Account	0.00	5.21
<b>TOTAL OTHER CASH DISBURSEMENTS</b>		<b>25,816.32</b>	<b>99,589.21</b>
<b>TOTAL EXPENSES</b>		<b>188,914.69</b>	<b>302,333.35</b>